



Barcode Locator

point and scan system

Complete storage and retrieval tracking system for Files and Archives and Property items



Features

The system can handle many different item types at the same time. So files, bags, archive boxes and furniture can all be entered and grouped under their own category headings.

Barcodes

The system is designed to work with barcodes to provide fast and accurate data entry. The system can however be operated without using them.

Issuing and Return of items

Single Scans enable fast recording of receipts of items coming in and re-issues of items going back out to staff or clients. The time and date of the issue and the new keeper of the item is recorded and displayed in an Outstanding Loans report.

Multiple Views of the data

The items can be viewed by location, by item type, by budget holder or department, by keeper or by supplier.

Fast Search

Multiple field searches with wild cards and lookups provide instant tracing of an item and its location and keeper.

Drill down to item detail

All views of the list of items can be expanded to reveal an increasing amount of detail about an item.

Item History record

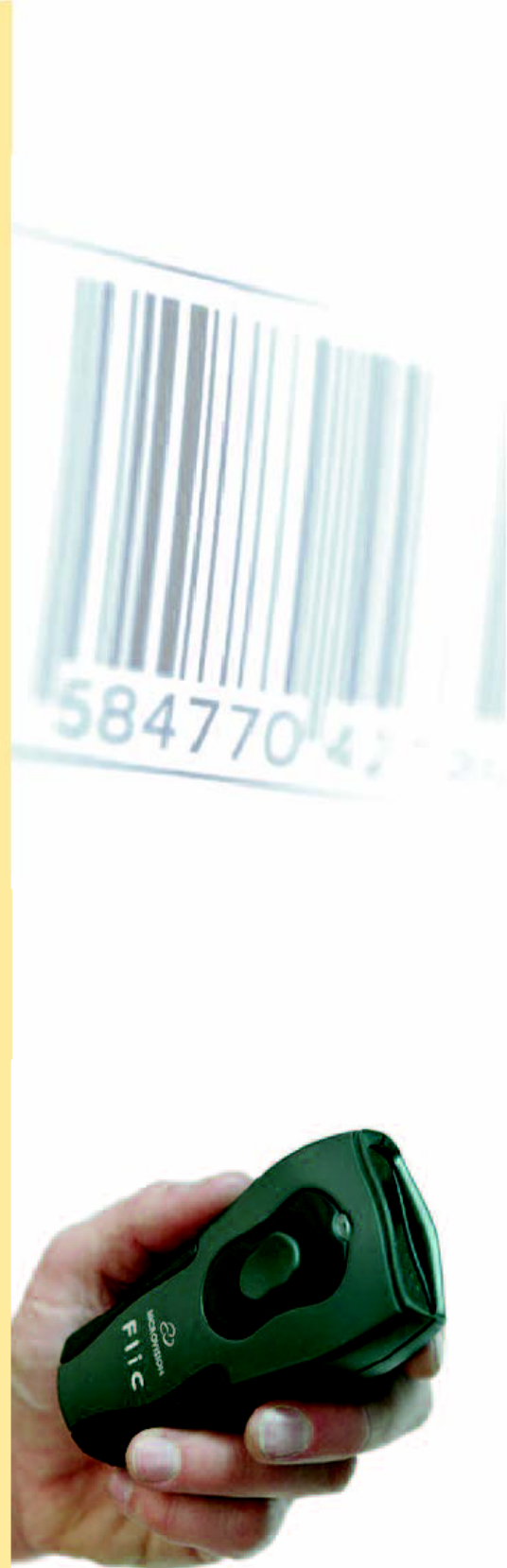
All item movements and audits are recorded in the transaction history providing a detailed log of what has happened to an item.

Disposals

Provisional disposal dates can be allocated to each item as it is entered on the system to provide schedules of items for disposal.

Audit Schedule

Barcode audit schedules provide a list of what has not been checked after the next audit date falls due.



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Importing Existing Data

Existing data can be imported to save re-entry manually.

Reports

All reports provide a search facility and export to many file formats as well as printing.

Applications

This storage and archiving system is designed to bring items of property in and out of storage and to track where they come from, where they go and where they are.

It is suitable for many storage applications - for example

Archiving

- General Archive boxes
- Hospital records
- Accounting records
- Solicitors cases
- Insurance case records
- Product test and development archives

Removals

- Company Relocation
- Removals

Storage

- Furniture storage
- Deposit box storage

The sister product PASS Stock Control manages warehouse and manufactured goods that are in a continuously changing inventory volume.

System Requirements

1 Free USB port, 1 free Serial port,
Windows XP/2000, 200mb disk space.



Enjoy faster and easier to use item tracking software



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